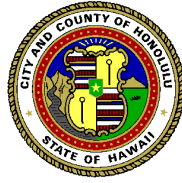


HONOLULU FIRE COMMISSION

CITY AND COUNTY OF HONOLULU

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ARNOLD WONG
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DR. JOSEPH W.C. YOUNG

MAX HANNEMANN

CHARLOTTE NEKOTA

STEFANIE LEE

WILLIAM HONG

Minutes of Regular Public Meeting
Honolulu Fire Department Headquarters
Honolulu Fire Department Auditorium
Wednesday, June 21, 2017

CALL TO ORDER: Chair Wataru called the regular meeting to order at 1:05 p.m.

MEMBERS PRESENT: James Wataru, Dr. Joseph Young, Max Hannemann, and Stefanie Lee.

MEMBER EXCUSED: Arnold Wong, Charlotte Nekota, and William Hong.

IN ATTENDANCE: Fire Chief Manuel Neves (HFD), Deputy Fire Chief Lionel Camara Jr. (HFD), Assistant Fire Chief Scott Lawton (HFD), Assistant Fire Chief Nathan Ramos (HFD), Battalion Chief Howard Naone (HFD), Battalion Chief Keith Yasui (HFD), Battalion Chief Paul Kato (HFD), Battalion Chief Craig Uchimura (HFD), Battalion Chief Jason Samana (HFD), Battalion Chief Jeff Sanchez (HFD), Battalion Chief Geoffrey Chang (HFD), Battalion Chief Anthony Lee (HFD), Battalion Chief John Bowers (HFD), Battalion Chief Paul Miguel (HFD), Battalion Chief Debbie Eleneki (HFD), Battalion Chief Paul Fukuda (HFD), Battalion Chief Damien Kahaulelio (HFD), Battalion Chief Mark Nakagawa (HFD), Captain Wayne Masuda (HFD), Amanda Furman (Corporation Counsel), Randall Ishikawa (Corporation Counsel), and Nadine Murata.

Chair Wataru asked if there was anyone from the public who would like to provide public testimony. There was no public testimony.

EXECUTIVE SESSION- Criteria to be used in the Evaluation of the Fire Chief and Annual Evaluation of the Fire Chief:

Commissioner Lee moved that Commissioner Young seconded that the Commission go into executive session on the annual evaluation of the Fire Chief “to consider the hire, evaluation,

dismissal, or discipline of an officer or employee where consideration of matters affecting privacy will be involved” [HRS Sec. 92-5(a)(2)], and to “consult with the board’s attorney on questions and issues pertaining to the board’s powers, duties, privileges, immunities, and liabilities” with regard to these matters [HRS Sec. 92-5(a)(4)]. The motion passed unanimously. The Commission went into Executive Session at 1:07 p.m. and the regular public meeting reconvened at 1:26 p.m.

APPROVAL OF THE MINUTES OF MAY 17, 2017: Chair Wataru called for any comments or corrections to the minutes of the regular public meeting of May 17, 2017. Chief Neves noted a correction on page 4, last paragraph indicating that it should reflect “Chief Neves mentioned a grant that the department is using will harden the stations to house fire fighters in the event of an emergency”. There being no further comments or corrections Commissioner Lee moved and Commissioner Hannemann seconded that the minutes be approved as amended. The amended minutes were approved.

APPROVAL OF THE EXECUTIVE SESSION MINUTES OF MAY 17, 2017: Chair Wataru called for any comments or corrections to the executive session minutes of May 17, 2017. There being no further comments or corrections the minutes were approved as circulated.

REPORT OF THE FIRE CHIEF: Chief Neves passed out this monthly report and highlighted the following:

1. Hawaii Association of County Building Officials Conference. Chief Neves noted that this meeting is held annually and building officials from various counties attended including 11 officials from HFD. Chief Neves mentioned one of the topics of concern is the medical marijuana and indicated that some counties are ahead of Honolulu when it comes to manufacturing facilities. Chief Neves explained the process of growing and processing medical marijuana and how security is a concerned issue.

Chair Wataru asked where the department stands when it comes to medical marijuana within the department. Chief Neves said that the department has a zero tolerance policy and that the department has challenges when medical marijuana cards are presented.

Chief Neves also mentioned food trucks and how counties are enforcing fire safety differently. Chair Wataru asked if food trucks are considered a dwelling. Chief Neves noted if they are cooking or heating up something it’s considered a kitchen and the same rules apply. Chair Wataru asked about jurisdiction. Chief Neves noted that on Kauai to open a food truck according to the Department of Health it needs the approval of the fire department.

2. HFD Promotion Ceremony. Chief Neves thanked Commissioners Wong and Young for attending. Chief Neves noted that 2 Battalion Chiefs, 27 Captains, and a pilot were promoted.
3. Honolulu Community College Fire 1 and 2 Certification Ceremony. Chief Neves mentioned that they attended their graduation ceremony.
4. Keiki Fire Safety House Unveiling. Chief Neves thanked Commissioner Lee for attending. Commissioner Young asked when the Keiki Fire House open is. Chief indicated that it's already open and it teaches children about fire safety.
5. Mayor's Office of Culture and Art Unveiling at the McCully Fire Station. Chief Neves noted the mural depicts the Battle of Moiliili in the 1800's.
6. Olelo Island Focus Interview. Chief Neves noted he did an interview with Olelo and spoke about some of the challenges and ideas for the future.
7. Western Fire Chiefs Association Board Meeting. Chief Neves noted it's a meeting conducted every quarter.

The Fire Chief also reported on the following:

1. During the month of May, HFD received 4 complimentary correspondences, and no complaints. Chief Neves went over the complimentary correspondence with the Commission.

Deputy Fire Chief Lionel Camara Jr.- Chief Camara informed the Commission that the FY18 budget was approved and noted a difference of \$1,011,129.00 less this year as compared to F17 due to making up the upcoming period. Chief Camara also noted that the \$126,786,772.00 for the budget does not include the 2% raises that will be added to the operational budget.

Chief Camara also went over the CIP budget of \$3,353,990.00 and its ticketed items.

Chief Neves mentioned that the department has put in a request for 1 engine and 1 ladder and the department is trying to replace its SUV's. Chair Wataru asked if the SUV's are for the Battalion Chiefs. Chief Neves indicated that it's for the Captains.

Assistant Fire Chief Scott Lawton- Administrative Services. Chief Lawton updated the Commission on the purchased of a second set of turnouts for its personnel and the department will be distributing it by the end of the month and its next focus is the department's 40 hour personnel as the department wants to provide them with turnouts in the event of an emergency.

Chair Wataru asked if 40 hour personnel are allowed to relieve station personnel. Chief Neves explained that there is sufficient overtime every month.

Assistant Fire Chief Socrates Bratakos- Support Services. Chief Yasui reported for Bratakos and mentioned a keiki fun day that was held on May 13, 2017. Chief Yasui also noted that personnel were recently recertified with the American Heart Association on CPR and that the next upcoming recruit class is scheduled for August 7, 2017.

Chief Neves also mentioned that another class will be added in February/March 2018, after the August class.

Assistant Fire Chief Nathan Ramos- Planning and Development. Chief Ramos reported that the city recently approved another Battalion Chief position for the Planning and Development section in the department and the department is currently working out the details.

CRITERIA FOR EVALUATION OF THE FIRE CHIEF.

Chair Wataru explained to Chief Neves that the Commission will be voting on the new criteria with proposed changes and the Department of Human Resources had some questions.

Counsel Ishikawa reported that Vice Chair Wong indicated that the form is still going through revision and a report will be given at the next meeting.

Chair Wataru noted that the Commission will not be voting at this time until revisions are complete.

Commissioner Young asked about the London fire and asked if HFD is prepared for such an incident. Chief Neves described the building construction issues in that incident.

Chair Wataru introduced and welcomed William “Buzzy” Hong to the Commission.

ANNOUNCEMENT: The next meeting will be held on July 19, 2017, at 2:00 p.m., at the HFD auditorium.

ADJOURNMENT: There being no other business the meeting was adjourned at 1:59 p.m.

Respectfully submitted by: Nadine Murata, Secretary.

APPROVED:

JAMES WATARU, Chair